

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA May 18, 2004
CAUCUS 6:30 P.M.

6:30 PM Work Study Caucus Session Discussion & Possible Action:

- **Pending Council Agenda Items**
- **Review the Administrative Assistant I position for nuisances**

Pledge of Allegiance

Roll Call

Minutes of the Regular Meeting May 4

Department Report of the Library for the month of May

Bills & Payroll for the first half of May

NEW BUSINESS

Motion – Approve Council Decision Request 2004-308: Approving and authorizing the mayor to sign a consultant services agreement for a grant application to clean-up contamination caused by an underground fuel storage tank at 2400 Marshall Avenue. The U.S. Marshall's Office has agreed to underwrite 30% of the cost of this project. (Carter)

Motion – Approve Council Decision Request 2004-309: Approve the request to waive the building permit fee for modular classrooms that St. John's Lutheran Church has proposed to have built and moved onto their property. (Carter)

Motion – Approve Council Decision Request 2004-310: Accepting Steve Sell's resignation from the Public Works Advisory Board. (Carter)

Motion - Approve Council Decision Request 2004:311: Approving \$21,500 in grants by the Tourism Advisory Committee from hotel/motel tax funds to: (Donnell/Schilling)

- **\$12,500 to the Rotary International of Mattoon for use toward the construction of a band shell to be erected in Peterson Park. There was also an agreement to give them \$12,500 next fiscal year for a total contribution of \$25,000.**
- **\$2,500 to Soyland Access to Independent Living (SAIL) for use in hosting the Triple-C Race for Independence to be held October 2nd.**
- **\$2,000 to the Coles County Amateur Championship Golf Tournament for use in hosting the Tournament on June 26-27th.**
- **\$2,500 to the Mattoon Cobras Softball for use in hosting our first USSSA Tournament to be held on July 9-11th.**
- **\$2,000 to the Mattoon Junior Baseball, Inc. for use in hosting the 4th of July Tournament to be held June 28th-July 3rd.**

Motion – Approve Council Decision Request 2004-312: Appoint and designate Officer David C. Vanderport as a regular full-time Patrolman. (Hesse / Carter)

Adjournment to executive session to discuss matters that may lawfully be discussed in closed session:

topics pertaining to personnel, real estate or potential litigation

- **Discussion and possible action about an acquisition of real estate (Carter)**
- **Proposed management and supervisory staff assignment changes within the Public Works Department (Hesse / Carter)**

Adjourn